

## **Updates to *Practice Manual* and *Questions and Answers***

**September 25, 2002**

The Board's *Practice Manual* and *Questions and Answers Regarding Proceedings Before the Board* have been revised throughout. The revisions reflect those which have been suggested to us since the Practice Manual was originally published in November 1999, as well as recent changes to the regulations (67 Fed. Reg. 54,878 (August 26, 2002) (to be codified at 8 C.F.R. pt. 3)).

Please note that additional changes will be made periodically to individual chapters or subchapters, and those updates will be announced on the EOIR webpage as they are posted. See [www.usdoj.gov/eoir](http://www.usdoj.gov/eoir).

The more substantial changes in the current update are as follows:

- ! Chapter 1.3—Revised to reflect single Board Member and 3 Board Member review
- ! Chapter 1.4(c)—New: Scope of Review section
- ! Chapter 1.4(d)—Revised to reflect slight changes in publication (electronic)
- ! Chapter 2.3(f)—Clarification re law firm vs. individual attorney representation
- ! Chapter 3.1—Further clarification re fax filing criteria and mailing requirements
- ! Chapter 3.4—Clarification of what items require fee
- ! Chapter 4.7—Briefing deadlines amended per new regulation (21 days)
- ! Chapter 4.16(d)—Summary dismissal ground added per new regulation
- ! Chapter 5.6(k)—New: Requirements for motions claiming conviction overturned
- ! Chapter 11—New: Practitioner Discipline guidance chapter
- ! Chapter 12—Updated regarding electronic forms, form colors, revised forms
- ! Chapter 13.2(b)(iv)—Clarification regarding FOIA processing time

Corresponding changes have been made to the *Questions & Answers*.

We recommend that you use the electronic version. If you wish to print a hardcopy, we suggest you reprint the entire document (Chapters 1-14, Appendices, Table of Contents, etc.), as there have been improvements made to almost every page of the document in the current update.

Revision dates can be found at the bottom of each page.

A revised alphabetical index of subject listings is upcoming.